

## Appendix A

### Title I, Part A Fiscal Monitoring Tool 2014-2015 Title I, Part A Program Review Monitoring Document Addendum Title I, Part A Parent Involvement **DISTRICT** Expenditures

LEA		Grant Name	Title I, Part A FY 2015	
LEA Title I Coordinator		Grant Number		
		Grant Period	July 1, 2014 – June 30, 2016	
MSDE Title I Point-of-Contact		Total Title I, Part A Allocation		
			Amount	Percentage
		Total Parent Involvement Reservation		
		Total Reserved for Schools		
		Total Reserved for District		
Enhanced Fiscal Monitoring Expenditure Time Period		July 1, 2014 to		

Enhanced Fiscal Onsite Monitoring Components	Y: Yes N: No	Comments
<b>1. Compare Title I Parent Involvement expenditures at the district level to the approved budget for that category/object.</b>		
a. Do actual expenditures correspond to the approved budget?		
b. Determine percentage of funds spent to date from its total allocation.		
c. If funds have not been expended, how does the grantee plan to meet the program objectives?		
<b>2. In the distribution of district level parent involvement funds, sample specific expenditures from the LEA Transaction Level Report of Expenditures and request support/background information from the LEA to support expenditures.</b>		
a. Do the expenditures have required support/background evidence to support payment of the expenditures?		
b. Are expenditures properly documented in terms of SANE, signed purchase orders with appropriate departments, and final approval from the Title I Office?		
c. Are expenditures supplemental, reasonable, necessary, allowable, and allocable in accordance with OMB Circular A-87 and/or A-133?		